

# Medical Imaging Checklist – Admissions Information Packet

Full-Time & Part-Time Medical Radiography Associates Degree Programs  
Cardiac Sonography & General Sonography Associates Degree Programs

## Application Dates & Deadlines

**Fall 2024 (September Start): Application Available June 2023**  
**Application Deadline: February 16, 2024**

Dear Student,

This criteria checklist is for you to keep a personal record of the steps you have completed and documents you have submitted towards applying for one of the four Medical Imaging Programs.

## Admissions Information:

Admission to one of the four Medical Imaging Programs is competitive and seats are limited. Attending the mandatory information session early in the application process will help you learn about all the requirements to plan ahead. Please schedule a time to meet with an Admissions Pathway Counselor to clarify the application process, review your completed requirements, missing requirements and remaining documents needed before the application deadline.

## Admissions Program Requirements & Pre-requisites Courses

Mandatory Information Session		
<input type="radio"/>	Date Completed:	<p><b>Attend a mandatory Virtual Medical Imaging information session.</b></p> <ul style="list-style-type: none"> <li>– Register at: <a href="https://www.bhcc.edu/admissions/info">https://www.bhcc.edu/admissions/info</a></li> <li>• All applicants must attend an information session prior to the application deadline Information sessions attended prior to October 2023 <b>will not</b> be accepted.</li> </ul>
Academic Requirements		
<input type="radio"/>	Date Completed:	<p><b>Complete any three credit College level Algebra or Statistics course with a grade of C or higher</b></p>
<input type="radio"/>	Date Completed:	<p><b>Completion of one semester of college level Anatomy and Physiology I with Lab with a grade of C or higher.</b></p> <ul style="list-style-type: none"> <li>• Course must have been taken within the last 10 years prior to the start of the first class of the program, in the semester you are applying for to be considered for admissions.</li> <li>• Unless working in a related healthcare profession: <ul style="list-style-type: none"> <li>• Medical Imaging, Nursing, Medicine, Physicians, Physical Therapy Assistant, Massage Therapists, Chiropractors <ul style="list-style-type: none"> <li>o Verification of related healthcare employment on letterhead from a supervisor with contact information must be submitted with the application to be considered.</li> </ul> </li> </ul> </li> </ul>
<input type="radio"/>	Date Completed:	<p><b>Completion of College level Writing I or equivalent with a grade of C or higher.</b></p>
<input type="radio"/>	Date Completed:	<p><b>Cardiac Sonography &amp; General Sonography Programs Only</b> - Students accepted into the Cardiac or General Sonography Programs will be required to complete a physics course prior to the start of the program. <i>*This course is not reviewed as part of the criteria rubric for admission.</i></p> <ul style="list-style-type: none"> <li>• Online MIG 111 Imaging Technology I at BHCC, will be available to accepted students the summer before the program begins (3 Credits). If they have not completed a college level Physics with lab course</li> <li>• Waitlisted students are encouraged to take a Physics course, so they are prepared if a seat opens for them in the program</li> </ul>

## High School Documentation

○	Date Completed:	<p><b>Submit evidence of official high school completion (this can be uploaded with your online application)</b></p> <ul style="list-style-type: none"> <li>• <b>Copy of High School Diploma, transcript or GED/Hi-Set certification</b> <ul style="list-style-type: none"> <li>◦ If you graduated High School from outside of the United States, please submit a copy of the original and English translated documentation of High School completion.</li> </ul> </li> </ul>
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## Admissions Application Requirements

### Submit BHCC Online Application

○	Date Completed:	<p>Submit the BHCC Online Application, visit <a href="https://www.bhcc.edu/admissions/applynow/">https://www.bhcc.edu/admissions/applynow/</a></p> <ul style="list-style-type: none"> <li>• <b>If you <span style="color: green;">HAVE ALL</span> the required pre-requisite or courses completed, apply to the Medical Imaging Program of your choice directly.</b> <ul style="list-style-type: none"> <li>◦ Full-Time Cardiac Sonography   Full-Time General Sonography   Full-Time Medical Radiography   Part-Time Medical Radiography</li> </ul> </li> <li>• <b>If you <span style="color: red;">DO NOT HAVE</span> the required pre-requisite or courses completed, apply to the Health Sciences Associate in Science Program. You will work with an Academic Advisor to select classes and work toward applying for the next available semester start.</b></li> <li>• <b>During the application process you can upload supporting documents, showing your completed requirements for Admission review</b> <ul style="list-style-type: none"> <li>◦ <i>College Transcripts are unofficial copies when uploaded to the application</i></li> </ul> </li> </ul>
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### Transfer Information (Domestic & Foreign Institutions)

○	Date Completed:	<ul style="list-style-type: none"> <li>• <b>Completion of an Associate or Bachelor Degree (Submit Official transcripts)</b> <ul style="list-style-type: none"> <li>◦ If submitting an associate or bachelor degree, you may need to provide additional documentation of high school graduation if you are applying for financial aid. The Financial Aid Office will contact you directly if more information is needed.</li> </ul> </li> </ul>
○	Date Official Transcript was <b>SENT</b> to BHCC:	<p><b>If you have earned credits at university from another accredited institution, you will need to submit an official transcript to BHCC before the application deadline. Official Transcripts can be sent to Academic Services in three ways.</b></p> <ul style="list-style-type: none"> <li>• <b>Electronically (Directly from your previous institution) to: <a href="mailto:AcademicServices@bhcc.edu">AcademicServices@bhcc.edu</a></b></li> <li>• <b>By Mail (Directly from your previous institution or from you. If you send the transcript, be sure you have not opened the transcript and it is still in the original, sealed envelope):</b> <ul style="list-style-type: none"> <li>➤ Academic Records Office Bunker Hill Community College, 250 New Rutherford Avenue, Boston, MA 02129</li> </ul> </li> <li>• <b>In-Person: (Directly from your previous institution or from you. If you send the transcript, be sure you have not opened the transcript and it is still in the original, sealed envelope):</b> <ul style="list-style-type: none"> <li>➤ Student Central   B-Lobby, Charlestown Campus 250 New Rutherford Avenue, Boston, MA 02129</li> </ul> </li> </ul> <p><b>Please Note:</b> You can upload a copy of your college transcript during the application process. This is not considered an official copy and you will need to make sure BHCC receives the official copy before the application deadline. Current BHCC Students: You do not need to submit an official BHCC Transcript. Admissions can access your BHCC transcript. When completing the online application, please note BHCC as an attended college.</p> <p><b>Transfer Information (Foreign institutions)</b></p> <ul style="list-style-type: none"> <li>➤ If you earned credits at a university located outside of the United States, you need to obtain a detailed course-by-course evaluation of your international transcripts utilizing a credential evaluation service to be sent to BHCC before the application deadline.</li> </ul> <p>Visit <a href="http://www.bhcc.edu/transfertobhcc">www.bhcc.edu/transfertobhcc</a> for organizations our students frequently use.</p>
○	Date Official Transcript was <b>RECEIVED</b> by BHCC:	
<p>To verify if your transcript has been received by BHCC you can email Academic Records at <a href="mailto:academicrecords@bhcc.edu">academicrecords@bhcc.edu</a> or <a href="mailto:studentcentral@bhcc.edu">studentcentral@bhcc.edu</a></p>		

## Medical Imaging TEAS (ATI TEAS) Requirements & How to Register for BHCC

<input type="radio"/>	<p>Date of 1st TEAS Test Attempt:</p> <p><b>Test Location:</b> BHCC</p> <p><b>Other Testing Site:</b> Location:</p>	<p>Take the TEAS VI or TEAS VII Test between <b>February 24, 2023 – February 16, 2024</b></p> <ul style="list-style-type: none"> <li>• The TEAS test is offered on campus or remotely at Bunker Hill Community College.</li> <li>• <b>BHCC will be accepting the TEAS VI and TEAS VII scores for the Fall 2023 application cycle, due to ATI moving to the TEAS VII test.</b></li> <li>• The TEAS test can only be taken a maximum of two times between <b>February 24, 2023 - February 16, 2024</b>. If you take the test more than twice, only the first two attempts will be considered with your application.</li> </ul>
<input type="radio"/>	<p>Date Official Test Scores were sent to BHCC</p>	<ul style="list-style-type: none"> <li>• Applicants must meet the minimum scores of:             <ul style="list-style-type: none"> <li>• 47.6% percent on reading</li> <li>• 46.7% percent in math,</li> <li>• 47.6% percent in English/Language</li> </ul> </li> <li>• BHCC will use the highest score in each section from each test</li> <li>• There is no rounding of TEAS scores.</li> </ul>
<input type="radio"/>	<p>Date of 2nd TEAS Test Attempt:</p> <p><b>Test Location:</b> BHCC</p> <p><b>Other Testing Site:</b> Location:</p>	<ul style="list-style-type: none"> <li>• Applicants are not required to take the TEAS test at BHCC. You may register to take the test at any testing site location. However, <b>all applicants must have their official test score transcripts sent to BHCC from ATI Testing of all test attempts within the application time frame of February 24, 2023 – February 16, 2024.</b> <ul style="list-style-type: none"> <li>• You can take the TEAS Allied Health or the Nursing TEAS test. The science section will not be used for Medical Imaging programs</li> <li>• If you test at BHCC we will receive those scores automatically, you do not need to send them for an additional cost</li> <li>• If you test at another location, visit <a href="https://atitesting.com/teas/transcript">https://atitesting.com/teas/transcript</a> to have your scores sent to BHCC</li> <li>• All Scores must be received by the application deadline</li> <li>• If students choose to test elsewhere, ATI Testing charges a fee to have your score report electronically sent to BHCC, which takes 5-7 business days.</li> </ul> </li> </ul> <p><b>We encourage students to test at BHCC</b></p>
<input type="radio"/>	<p>Date Official Test Scores were sent to BHCC</p>	

### How to Register for BHCC TEAS Sessions

1. Go to [atitesting.com](https://atitesting.com).
2. Go to the Online Store.
3. Select Register for TEAS.
4. Select In-Person or Remote Online.

### For Remote Online:

#### Select TEAS PROCTOR-PROGRAM TYPE. Choices are

- ATI Remote Proctor-Nursing
- ATI Remote Proctor-Allied Health
- Institution Remote Proctor-Nursing
- Institution Remote Proctor-Allied Health

To find sessions proctored by BHCC, select Institution Remote Proctor then select state (MA) and institution (Bunker Hill CC) and a date range.

### For In-Person:

- Select Program Type--TEAS for Nursing Students or TEAS for Allied Health\*
- Search by school name or location.

Cost for BHCC TEAS sessions: \$107.

For more information on TEAS at BHCC: <https://www.bhcc.edu/assessment/teas/>

## Additional Program Information

### Program Options

- Full-Time Cardiac Sonography | 24 months in duration
- Full-Time General Sonography | 24 months in duration
- Full-Time Medical Radiography | 21 months in duration
- Part-Time Medical Radiography | 35 months in duration

### Admissions Rubric Criteria

Applicants are reviewed based on the admissions rubric criteria below, to ensure consistent evaluation of all applicants

- **Required:** Pre-Requisite Course Grades (Meets the minimum requirements to apply) \*
- **Required:** Medical Imaging Programs - ATI TEAS Test Scores (Must meet the minimum score requirements to apply) \*Grades on the pre-requisite course and ATI TEAS Test Scores are heavily weighted for admission decisions
- **Not Required:** General Education Courses, additional Lab Science course Grades: Courses that can be taken prior to applying that will make students a more competitive applicant (not required to apply)
- **Not Required:** However, will add slightly to your ranking in the applicant pool: 2 Years of healthcare work experience or less, or 3 or more years of healthcare work experience, and/or completion of an Associates Degree or Bachelor's Degree with supporting documents submitted to Admissions.

### Program Effectiveness Data

Visit <https://www.bhcc.edu/academics/divisions/healthsciences/medicalimaging/medicalradiography/programeffectivenessdata/> to review the more current program effectiveness data.

### Waitlist Status

Each application cycle (Fall Semester) a waitlist may be created for qualified Medical Imaging Program applicants. The number of students that are placed on a waitlist changes each semester. Waitlisted students will follow the same process as accepted students and attend the program specific orientation to maintain their place on the waitlist in preparation to fill a vacancy in the program should it become available. The number of students admitted from the waitlist changes with each application cycle. Acceptance off the waitlist is not guaranteed. Waitlist status is only applicable for acceptance into the current semester the student is applying for. Students not selected from the waitlist, if interested will need to reapply for consideration of acceptance in a future semester.

## **Criminal Offender Record Information (CORI) and Sex Offender Record Information (SORI)**

As a prerequisite for a clinical placement this program requires that all students must undergo a Criminal Offender Record Information (CORI) check and a Sex Offender Registry Information (SORI) check.

Visit <https://www.bhcc.edu/studentcentral/academicrecords/coriandsorichecks/> for more information.

## **Required Immunizations:**

**Students who are admitted into the program must provide proof of the following vaccines/immunizations to Health Services**

### **Due: 1 month prior to the start of clinical:**

- Tetanus, diphtheria and pertussis: (TdaP) vaccination required within the past 10 years, then a Td booster every 10 years
- MMR- evidence of two live vaccinations or immune titer results required
- Hepatitis B- Evidence of three doses of Engerix-B or Recombivax-HB formulations of the hepatitis B vaccine on a 0, 1, 6 month schedule or 2 doses of the Heplisav-B formulation on a 0 and 1 month schedule. Test for hepatitis B surface antibody (anti-HBs) 1-2 months after final dose in the series to document immunity.
- Varicella (chickenpox) - evidence of two vaccinations or immune titer results required
- Meningitis- Menveo or Menactra dose required after 16th birthday for all newly enrolled students between 16-21 years old. (These vaccines are known as MenACWY, formerly listed as MCV4.)

### **Due by: October 1st (annually)**

- o Influenza Vaccination: required by October 1st (annually).
- o Physical Exam: The exam must be within 1 year of the program start date.

### **Due Between: June 15th - August 15th**

- Tuberculosis Screening. Student must receive either IGRA- serology (T-SPOT or Quantaferon GOLD) or Mantoux testing (PPD).
- If a student has a positive (PPD) please contact the health coordinator for further instructions.
- COVID vaccination
  - o All health professions students are required to be fully immunized for COVID 19.
  - o A student is considered fully immunized 2 weeks after their 2nd dose of a 2 dose series, such as the Pfizer or Moderna vaccines OR 2 weeks after a single dose vaccine, such as Johnson & Johnson's Janssen vaccine. In addition, most clinical sites require students to have received a Booster dose. As COVID-19 continues to evolve, students are advised that additional COVID-19 immunizations/ boosters may be required by clinical sites as a condition of attendance. Clinical sites have sole discretion with regard to their COVID-19 immunization/booster policy and failure to comply could result in a student forfeiting their clinical placement.

## Contact Information:

### Admissions & Recruitment Office

**Email:** [Admissions@bhcc.edu](mailto:Admissions@bhcc.edu)

**Phone:** 617-228-3398

**Live Chat:** <https://www.bhcc.edu/bhccchat/>

#### Charlestown Campus B-Lobby, Room B203

250 New Rutherford Avenue, Boston, MA 02129

**Hours:** Monday-Thursday, 9 a.m.-5 p.m., Friday, 11 a.m.-4 p.m.

#### Chelsea Campus, 4th Floor Room 415

70 Everett Avenue

Chelsea, MA 02150

**Hours:** Monday and Wednesday, 8 a.m.-4 p.m.

### Medical Imaging Department

**Website:** <https://www.bhcc.edu/academics/divisions/healthsciences/medicalimaging/>

### Professional Organizations

- > American Registry of Radiologic Technologists - [www.arrt.org](http://www.arrt.org)
- > American Registry of Diagnostic Medical Sonographers - [www.ardms.org](http://www.ardms.org)
- > CAAHEP, 1361 Park St., Clearwater, FL 33756 |Phone: 727-210-2350
- > JRCERT, 20 N. Wacker Drive, Suite 2850, Chicago, IL 60606-3182 |Phone: 312-704-5300  
URL: [www.jrcert.org](http://www.jrcert.org)
- > Cardiac Sonography & General Sonography Programs are accredited by the Commission for Accreditation of Allied Health Programs upon the recommendation of the Joint Review Committee on Education on Education in Diagnostic Medical Sonography.
- > The Medical Radiography Options are accredited by the Joint Review Committee on Education in Medical Radiography.