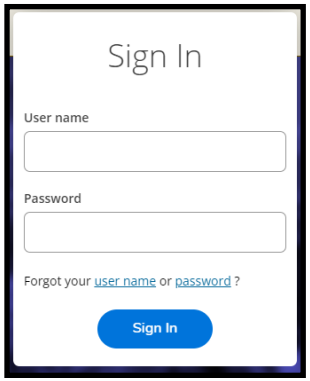
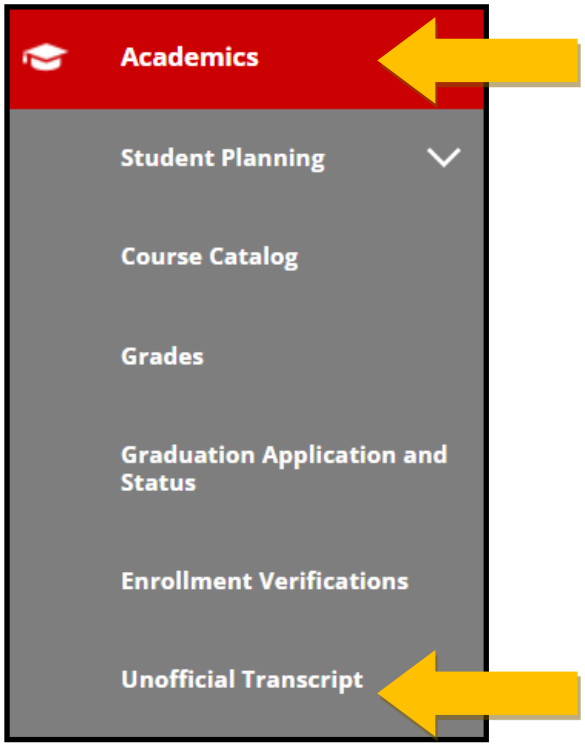
HOW TO PRINT AN UNOFFICIAL TRANSCRIPT

1 Sign in to BHCC Selfservice: https://selfservice.bhcc.edu/Student

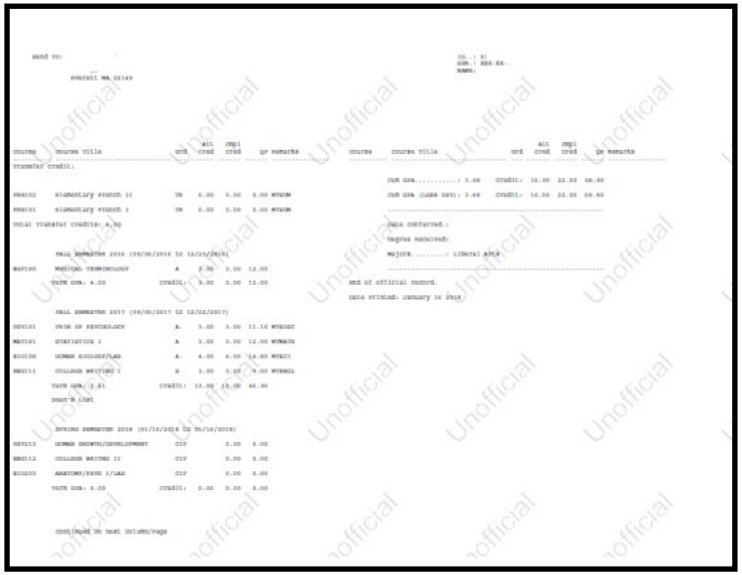


2 Click on **Academics** then **Unofficial Transcript:**



3 Click on **Transcripts Transcript:**

4 You will be able to print an unofficial copy of your transcript:



Official Transcripts are ordered online through the National Student Clearinghouse Transcript Ordering Center: https://secure.studentclearinghouse.org
Choose **Order or Track a Transcript** under the **Order-Track-Verify** tab.
Select **Bunker Hill Community College** as your school.

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