
Admissions Checklist

Use this checklist to guide you through the admission process.

Please submit to the International Center at BHCC:

- Completed *International Student Application for Admission Form*.
- Official high school diploma or foreign equivalent, submitted as originals or certified true copies. If documents are not in English, an official translation must be submitted.
- If English is not your first language, you are required to submit proof of at least intermediate level of English proficiency. We accept: TOEFL, IELTS, iTEP or the PTE test. A score of at least 38 on the TOEFL internet-based test; 5 on the IELTS; Level 3 on iTEP; or 38 on the PTE is required. Test scores are valid for two years. Please note upon your arrival in the U.S. you will be required to take BHCC's College Placement Test. If you are already in the U.S., you do not need TOEFL, IELTS, iTEP or PTE. However, you are required to take the College Placement Test at the College's Assessment Center. Appointments are not required for the test.
- Completed *I-20 Application Form* if you plan to attend BHCC on a student (F-1) visa.
- Official bank statement/letter showing sufficient funds in a bank account to cover total educational and living expenses for one academic year. This amount must be a minimum of \$21,100 in U.S. dollars. This statement should be dated within 30 days of your I-20 application.
- Affidavit of Support Form* or notarized letter from your sponsor stating that the sponsor will be responsible for your educational and living expenses for the duration of your studies at BHCC.
- Copy of passport ID page.

If you are in the U.S. on a student visa, please also submit:

- Copies of your visa, I-94 card and form I-20.
- Previous Enrollment Information Form*, filled out by the advisor at your last U.S. institution.

If you are already in the United States on another visa type, contact the International Center for assistance. If you are on a tourist visa you must obtain a student visa before registering for classes. Schedule an appointment with the International Admissions Coordinator before applying.

Submit completed forms to:

Vilma Tafawa, Executive Director
International Center
Bunker Hill Community College
250 New Rutherford Avenue
Boston, Massachusetts
02129-2925 U.S.A.

Questions:

Email: international@bhcc.mass.edu
Telephone: 1-617-228-2460
Fax: 1-617-228-2442
Website: bhcc.mass.edu

See reverse for information on student visas and admission deadlines for international students.

All our forms can be found at bhcc.mass.edu/internationalforms.

Applying for a student visa in your country

- After you are accepted, BHCC will provide you with an I-20 form that indicates you are eligible for a student visa.
- For information on obtaining your student visa, review the Study in the States website studyinthestates.dhs.gov. For additional information and to find an advisor close to your home to assist you, see the EducationUSA website educationusa.info.
- Pay SEVIS fee.
- Schedule an appointment with the U.S. Embassy.
- Go to a United States Embassy or Consulate to apply for a student (F-1) visa.
- Make sure to have all required documentation for your visa interview, including the affidavit of support, your sponsor's financial statement, the I-20 and acceptance letter you received from BHCC and your valid passport.

Application deadlines for international students

	Fall Semester	Spring Semester	Summer Term I
Students outside U.S.	July 15	November 30	April 21
Students within U.S.	August 15	January 2	May 15