Log in to Digication

Introduction

e-Portfolios are platforms for students, to showcase their work and ideas. They are archives of learning, discovery, progress, achievement and reflection. Some uses of e-Portfolios include, interactive resumes, student galleries, collaborative project portfolios, and research presentations. This document will highlight the steps involved in logging in to your own Digication e-Portfolio.

Log in to your Portfolio

**Step 1:** To begin, open your preferred web browser and enter the following address in the address field: [http://www.bhcc.mass.edu](http://www.bhcc.mass.edu)

**Step 2:** Click *Digication e-Portfolios* from the Featured Links section located on the right hand side of the BHCC web site.
You will arrive at the Digication Login page as shown.

Step 3: To log in to the system, enter your **Username** in the field provided. Your username is the same as your Bunker Hill Community College email address. Be sure to use the full email address either: **faculty@bhcc.mass.edu** or **student@bhcc.edu**

Step 4: Next, enter your **Password** in the field provided. Your password is the same as your Bunker Hill Community College email address.

Step 5: Click **Log In** to enter.
**Note:** If this is the first time you are logging into the system, you will be prompted to accept the Terms and Conditions before you can use the system. Please note that you will be asked to do this only after you log in for the first time.

**Step 6:** Click the link titled **Digication Terms and Conditions** to view the information.

![Terms and Conditions](image1)

**Step 7:** After reading the **Terms and Conditions**, check the box titled, **I Accept the Digication Terms and Conditions**

![Accepted Terms](image2)

**Step 8:** Click, **I Agree**, to begin using your system.

![I Agree](image3)

**Note:** You will arrive at the Digication dashboard page as shown. The dashboard page serves as the homepage for the Portfolio program. All of your e-Portfolios, Courses, and Communities will be listed on your dashboard page.
Conclusion
We hope this guide was helpful.

For more information about your e-Portfolio, please visit the Digication website at http://www.digication.com or use the Help section within the program.