

ARTICULATION AGREEMENT

Bunker Hill Community College and Year Up Boston

Effective Agreement Date: January 1, 2017

1. Purpose

The purpose of this Articulation Agreement is to develop a learning continuum that will enable students of Year Up to progress to other educational opportunities at Bunker Hill Community College (BHCC) for either a certificate or associate degree. Course equivalencies between Year Up and BHCC have been determined using American Council of Education (ACE) course credit equivalencies. The following table lists all courses and respective equivalencies which will transfer from Year Up to any appropriate certificate or associate degree at BHCC:

ACE Course Number	ACE Course Name	ACE Credit Recommendation	BHCC Course Number	BHCC Course Name	BHCC Course Credit
BUS 103	Career Development and Interpersonal Relations	3	BUS 207	Professional Communication	3
BUS 201	Introduction to Customer Service	3	CIT 230	Help Desk Techniques	3
BUS 202	Project Management I	3	MAN 215	Project Management	3
BUS 203	Advanced Customer Service	3		MAN elective	3
BUS 204	Project Management II	3		MAN elective	3
BUS 205 AND BUS 207 or BUS 208	Fundamentals of Sales <u>AND</u> Sales Communication <u>OR</u> Sales Technology	2 <u>AND</u> 1 <u>OR</u> 1		MAN elective	3
BUS 206 & BUS 207 or BUS 208	Sales Communication <u>AND</u> Sales Technology <u>OR</u> Experiential Learning	2 <u>AND</u> 1 <u>OR</u> 1		MAN elective	3
CIS 101	Introduction to Computer Applications	3	CIT 110	Computer Applications/ Concepts	3
CIS 102	Advanced Microsoft Excel"	3	CIT 234	Decision Support Using MS Excel	3

ACE Course Number	ACE Course Name	ACE Credit Recommendation	BHCC Course Number	BHCC Course Name	BHCC Course Credit
CIS 103	Introduction to Computer Applications: Database Management	3	CIT128	Database Design with MS Access	3
CIS 201	Computer Hardware	3	CIT 182	PC Hardware and Software	3
CIS 202	Operating Systems	3	CIT 268	Windows Operating Systems	3
CIS 203	Computer Network Support	3	CIT 162	Introduction to Networking	3
CIS 301	Software Testing and Quality Assurance	3		CIT elective	3
CIS 302	Front-End Web Development	3	CMT 111	HTML & Dreamweaver	3
CIS 303	Scripting Languages	3	CMT 113	JavaScript	3
CIS 304	Object-Oriented Programming	3	CIT 120	Intro to Computer Science and Object Oriented	3
CIS 350	Cyber Security	3	CIT 121	Intro to Computer Forensics	3
COM 150	Public Speaking	3	ENG 171	Oral Communication	3
INT 101 INT 102	Internship Practicum <u>And</u> Internship Seminar	2 <u>AND</u> 2	MAN 299	Business Internship	3
FIN 101	Personal Finance	2	FIN 112	Personal Finance	3
FIN 201	Financial Management	3	FIN 210	Financial Management	3
FIN 203	Investment Operations	3	FIN 211 or FIN 111	Money and Banking or Investments	3
FIN 250	Anti-Money Laundering	3		MAN elective	3
MKT 201 <u>AND</u> MKT 202	Marketing Strategy and Analytics And Digital Campaigns	2 <u>AND</u> 2	MAN 105	Principles of Marketing	3

2. Admissions Requirements

Applicants for credit must meet all the admission requirements of BHCC and be a matriculated student before credit is awarded.

In order to be transferred, Computer courses cannot be more than three years old.

A student can only use a maximum of 45 transfer credits toward the BHCC associate degree and a maximum of 75 percent of the total number of credits required for certificate programs.

3. Collaboration Agreement

Year Up and BHCC will form a collaboration which will incorporate specific activities to increase and enhance the college connection for all Year-Up students. These activities include the following which may be documented in each student's file:

3.1 College Readiness activities may include:

- Field trip(s) to Bunker Hill Community College
- Career Exploration Activities & Workshops
- Visits by Bunker Hill Community College Professors to Year Up
- Gender Equity Workshop(s)
- ACCUPLACER CPT Preparation & Testing
- Information Dissemination on Admission and Program Requirements by the Bunker Hill Community College Admission Office and Department Chair

4. Terms for Terminating this Agreement:

This agreement is for an indefinite period of time; however, a biennial spring review shall be conducted to assess the current status of the agreement and to make recommendations for modification as necessary. The review committee shall consist of the following persons:

- A. Year Up Boston managers and/or instructors
- B. Dean of Professional Studies and Workforce Development of Bunker Hill Community College
- C. Computer Information Technology and Business Department Chairperson and/or designated faculty.

This agreement, mutually agreed upon by the representatives of BHCC and Year Up, may be terminated at any time by either party with sixty (60) days prior notice.