

weaknesses/deficiencies were noted within the Report on Internal Control over Financial Reporting and Compliance and Other Matters.

Mr. Dilulis reviewed significant accounting policies and transactions. GASB 68, Accounting and Financial Reporting for Pensions was adopted and implemented for FY2015. The College's net position at June 30, 2014 was restated to reflect the College's proportional share of the net pension obligation for the Massachusetts State Employees' Retirement System.

The Management Discussion and Analysis was reviewed in detail with the Audit and Finance Committee. Because of the change in the pension accounting, O'Connor and Drew consulted with KPMG, auditors for the Massachusetts Pension Plan and are waiting for final guidance on the pension issue. The audit can be submitted in draft form by the October 15, 2015 deadline.

ACTION: Moved by Walker; Seconded by Vega-Barachowitz

“To accept the draft audit report pending anticipated changes from KPMG.”

The Motion Passed Unanimously.

Presidential Evaluation Committee Timeline

Trustee Young reported for the Presidential Evaluation Committee; other members are Trustees Richards Powell, Vega-Barachowitz and Walker. Chair Rivero also attended their meetings. The committee met three times over the summer. President Eddinger's goals and self-evaluation were key documents in the review as they contained linkages between BHCC and system-level goals.

V. STUDENT TRUSTEE'S REPORT

Student Trustee Alamos reported that there had been activities on campus to promote voter registration and participation in student clubs and organizations. Many clubs have started meeting and are reporting strong attendance. The Student Government Association (SGA) has taken the time to introduce themselves during club meetings, to welcome students back and be available if students have any feedback or concerns.

Student Trustee Alamos reported that she and members of the SGA attended the All-College retreat on Friday, October 2nd; they appreciated the opportunity to engage with faculty and staff at discussion tables and welcomed the ability to provide feedback on how students are doing and what can be done to improve their experience at the College.

The SGA has had two meetings with Club Leaders so far this year and many groups are working together to plan workshops for students to improve students' skills as well as to connect them to services and opportunities to promote their success.

VI. BOARD CHAIR'S REPORT

Approval of Presidential Evaluation

First Vice President Young reported on behalf of the Presidential Evaluation Committee; the other members of the committee were Trustees Walker, Vega-Barachowitz and Richards Powell. Chair Rivero also attended their meetings. Their evaluation is based on the goals submitted by President Eddinger. This was a key document against which the

President's annual evaluation was made and it noted the linkages between BHCC and system level goals. Other documents consulted by the Committee included the BHCC strategic plan; BHCC's mission/goals/objectives; the Commonwealth's *Vision Project*; the President's self-evaluation and other documents from the Department of Higher Education. As this was a second year report, the process was expanded to include evaluations from President Eddinger's direct reports.

The review began with an overview of the College's progress against the top priorities as identified in the Statewide Priorities for Presidential Evaluations. As instructed in the Commissioner's memorandum, the review focused on priorities 1.2 and 4: Further Development of the Vision Project (Priority one); Management of Fiscal Resources (Priority Two) and Further Development of Interactions between BHE and Campuses.

Further Development of the Vision Project (Priority One)

The Committee focused on three key areas, improved rates of graduation and student success; closing the achievement gap and enrolling students from underserved communities and noted that these had been key focus areas during President Eddinger's first two years at the College. They endorsed her retention of these goals for the 2015/2016 academic year.

Management of Fiscal Resources (Priority Two)

The Committee cited this as an area of strength for President Eddinger who had had important hires, assessed infrastructure and continued to implement organizational changes to create a strong base for future growth. The College is developing a Space Utilization Study to serve as a foundation of the College's Facilities Master Plan.

Further Development of Interactions between BHE and Campuses (Priority Four)

The Committee noted that President Eddinger has worked collaboratively with the BHE in regard to the review of campus strategic plans over the last year. The review of the College's strategic plan is scheduled for 2017.

The Committee also highlighted other key areas. Program development in STEM and health care remains strong as well as program development in human service fields such as criminal justice and early childhood education. Faculty are conducting a review and redesign of general education to ensure that students have a combination of a rigorous curriculum in the career field of their choice combined with the competencies of the liberal arts. Workforce alignment accelerated in the last year with the expansion of Learn and Earn, the Tax Certification program and development of middle-skill jobs for IT related positions. External relations continued to be strong; over 100 community interactions by the President, the Provost and the Vice President for Administration and Finance resulted in a range of pathway and workforce projects to support the College and its community. Over the last year, President Eddinger served on no fewer than 14 committees and boards. Through this outreach, President Eddinger has an impact on education that crosses from k-12 preparation to higher education across Massachusetts and the nation. The committee accepted and supported President Eddinger's self-evaluation and stated that it looked forward to her continuing progress over the coming academic year.

ACTION: Moved by Melay; Seconded by Walker.

"To approve the 2014-2015 Presidential Evaluation and accompanying recommendations."

The Motion Passed Unanimously.

Approval of Presidential Goals

President Eddinger stated that her goals had been reviewed with the Trustees at an earlier meeting. She noted that these goals were for the last year of the three year goals she established when she became President. Next year would be a planning year in which the College's goals would be reviewed and either retained or replaced by new goals. Based on the outcome of the planning process, she would establish a new set of three year goals.

ACTION: Moved by Richards Powell; Seconded by Vega Barachowitz.

"To approve the Presidential Goals for 2015-2016 final year update."

The Motion Passed Unanimously.

VII. PRESIDENT'S REPORT

Approval of FY2016 Final Budget

Vice President Pitcher presented a comparison of the FY15 budget to FY15 actual. The fiscal year began with a deficit of \$1.8 million. Net revenue was less than budgeted; tuition and fees were under budget as the College did not reallocate the revenue from summer tuition to the fiscal year. The Bookstore commissions were high but the contract has been rebid. Overall, expenditures were down even more; there were savings in fringe benefit costs as the Commonwealth paid a larger share. The College ended the year with a \$1.2 million surplus.

Vice President Pitcher reviewed the sources of revenue for FY16. Tuition and fees are budgeted at \$45.2 million and the state appropriation is \$25.4 million. The College would receive \$1.3 million from the performance funding formula; \$8.1 million in grants; \$3.1 million from other revenue sources and \$800,000 would be taken from reserves for a total budget of \$83.9 million.

Tuition and fees make up 54% of operating revenue; 30% comes from the state appropriation. Other sources of revenue listed above make up the balance.

Vice President Pitcher reviewed FY16 expenditures by function. \$28.2 million is for instructional personnel and \$22.2 million is for support personnel. \$7.2 million is for operational expenses; \$8.5 million for facilities; \$6.2 million for information technology; \$3.5 million for instructional expenses and \$8.1 million for grants. Personnel expenses comprise 59% of the College's annual expenditures.

ACTION: Moved by Vega-Barachowitz; Seconded by Melay.

"To approve the FY2016 budget as presented."

The Motion Passed Unanimously.

Expenditure Items:

Expenditure Approval: New England Council 90th Anniversary Annual Dinner

The College requested the approval of the expenditure of \$600 for two tickets to the event.

Expenditure Approval: English for New Bostonians Raising Our Voices

The College requested the approval of the expenditure of \$500 for two tickets to the event.

ACTION: Moved by Walker; Seconded by Richards Powell.

“To approve the expenditure approvals as requested above and reviewed at the Board of Trustees’ meeting.”

The Motion Passed Unanimously.

Update on Shooting at Umpqua Community College

President Eddinger noted that she had sent a notice to the Board of Trustees regarding the events at Umpqua Community College. The Dean of Students and the Director of Public Safety had met with student leaders to review the College’s emergency preparedness procedures. A notice was sent to all faculty and staff and information was posted on the College’s website. President Eddinger sent condolences on behalf of the College and the Board of Trustees to the President of Umpqua Community College.

The College received three inquiries from the press asking about our emergency procedures; how students are notified and what training is provided for faculty and staff.

President Eddinger noted that this incident would probably cause the issue about whether the College’s police officers should be armed to come up for discussion. She stated that the way the discussion of the issue was held would be critical to the acceptance of the outcome regardless of the final decision. The Board of Trustees as well as the College community will need to be engaged in this debate; it is a Board decision.

VIII. UNFINISHED BUSINESS

- None

IX. ADJOURNMENT

ACTION: Moved by Melay; Seconded by Goon.

“To adjourn the meeting.”

The Motion Passed Unanimously.

The Board of Trustees’ meeting adjourned at 7:15 p.m.

Respectfully submitted,

Carmen Vega Barachowitz
Carmen Vega Barachowitz
Secretary

Molly B. Ambrose
Molly B. Ambrose
Assistant Secretary