MCCLPHEI Annual Conference

Institutional Report 2017-2018

Submitted by: Library & Learning Commons at   
Bunker Hill Community College

**Due: May 31, 2018**

**INSTRUCTIONS:**

* Complete the sections below. In the Narratives section (questions 1-10), please answer for FY 18 (or roughly June 2017-May 2018); in the Data Elements section (question 11), please report FY 17 data.
* Share your report with all directors by email attachment to the MCCLPHEI list at [mcclphei-l@library.umass.edu](mailto:mcclphei-l@library.umass.edu) by Thursday, May 31, 2018. Reports will be saved/archived in a shared folder accessible via a link from the MCCLPHEI website.

**NARRATIVES:**

**1. Briefly describe the top three accomplishments in the last year for your library/libraries:**

* Expanded presentations of library offerings at the All College Forums (the once per month meetings of administration, faculty and professional staff)
* Addition of student and other artwork along with repurposing of certain part of the library space
* Addition of television monitor alerting library to college announcements
* The library has modified and edited its collection development policy

**2. Briefly describe any major impactful institutional administrative/organizational changes:**

* Successful hire of a Librarian to collaborate and communicate with faculty about Open Education Resources and the College’s OER Initiative
* Collaborated with faculty, artists, curators, and community leaders to create and exhibit artistic work in the BHCC Library. BHCC’s librarians linked this with our understanding of the meaning of “Beyond Information Literacy” to “Metliteracies” such as media literacy, digital literacy, visual literacy and inquiry.
* Continued and expanded involvement of the library with the activities of the College to better embed the library within the workings of the BHCC’s Library.

**3. Summarize any renovations/new construction/changes to library space/facilities:**

* Reconfiguration of space that included weeding and removal of old shelving, new furniture, LED lighting and fixtures, painting and carpet cleaning
* Addition of student artwork and other artwork as library exhibits

**4. Describe any technological and digital advances/changes/projects: including digital initiatives, digital humanities, major upgrades, or installations:**

* Increase in digital resources including OER, databases, and e-e-books and added  
  HeinOnline especially to support students and faculty in the Criminal Justice and Paralegal Certificate programs
* website development – ongoing
* embedded instruction videos in the Learning Management System (LMS, Moodle) --ongoing

**5. Summarize your most significant campus collaborations/partnerships:**

* Open educational resources to support faculty and curriculum
* Collaborated with faculty and community partners to create OER materials and research guides. BHCC is growing awareness of Equity and Cultural Wealth including understanding pathways to increasing diversity and decreasing disparities and inequalities in education/librarian professional staff. In order to better achieve these, the College and BHCC’s librarians are growing awareness of the role of libraries in art, literature, and music, and with focus on student-centered development, retention and success and these interactions enhance the quality of the teaching and learning experience. Examples of external and internal partnerships are:
  + The Museum of Fine Arts (MFA)
  + Museum of African American History Boston/Nantucket
  + The Gaston Institute For Latino Community Development and Public Policy
  + The Asian/Pacific/American History (AANAPISI-centered research) and with the Asian American Studies Program at UMass Boston
  + The Asian American Women’s Political Initiative
  + The Massachusetts Inclusive Concurrent Enrollment Initiative at the Massachusetts Department of Higher Education
  + Initiatives through the Achieving the Dream (ATD), and
  + The New England Resource Center for Higher Education at UMass Boston

**6. Summarize your initiatives related to diversity and inclusion:**

We performed a non-scientific study (i.e. observations, interviews) of the demographics of professional librarians by race-by age, and gender in Massachusetts, 2012-2017. The findings are concerning to us!

Strategic Goal: Diversity will be reflected through the library’s employment, development and PD and Staff training, as well as in BHCC’s book and non-book collections and practices,  
well-designed space for different types of learners and learning styles (i.e., audio, visual, text-based styles), and attitude and behavior. This is a work in progress.

Specifically, BHCC’s librarians and the entire college seek to grow deeper awareness about academic librarianship and leadership opportunities for African American, Black and Diaspora, Latino/Latina, Asian, Native American Indiana and Pacific American People. Also, we seek to grow awareness about leadership opportunities at community colleges.

**7. Describe the most impactful assessment activities/projects have you conducted:**

* People-count, hourly ofhow people use the library (butts in seats) during operational hours
* Conduct annual faculty, staff, and student focus groups for feedback on library resources and services
* Conduct online surveys of “satisfaction” as relates to library’s resources and services.
* Impactful assessment because the library uses data to organize priorities including   
  staffing, space, time and resources (both physical and electronic), and
* For each database, we gather usage statistics which help the renewal process

**8. What haven’t you been able to accomplish this year and why?**

**Assessment and Measure on Impact of Information Literacy Instruction:**

* Although BHCC anticipates a Library Renovation in the near future, today there is   
  a need for group study space.
* Based on the gray literature, there seems to be agreement that students who read and write often usually earn higher grades, which might mean that they are learning, but there is little research on whether these are facts.

So, we’d like the library to actually be able to provide facts of the role of the library in human development and students’ learning.

Post/Pre – Tests. BHCC’s librarians would like to assess and measure students’   
research and citing skills before and after the Information Literacy instruction led by a  
MLIS/MLS librarian. And we’d like for the study to be longitudinal, say over a two year span.

**9. List some trending areas/topics (or activities you’re paying attention to on your campus/in the profession) and how they are impacting your institution:**

BHCC has positioned itself as thought leaders especially in the conversation about diversity, equity and equality, and cultural wealth. In doing so BHCC like other colleges and universities focus on higher education as a key to an individual’s and system’s success. Within this broad discussion and practice other topics and activities focus on

* Retention and graduation rate increases
* Global Learning: Honor, Kindness, Respect, Value, and Responsibility programming

In doing so, BHCC’s Library also has been moving toward more digital and online resources which have been more reflective of the diversity and identities of our students, faculty, and multicultural communities.

**10. What special topics would you like to discuss at the annual meeting or at future MCCLPHEI meetings?**

* Equity, Equality, Cultural Wealth and What “We” Can Do?
* Generational Differences and Building Relationships in Library Staff (Staffing)
* Collection Development Practices in Global Teaching and Learning

**11. Any other comments or suggestions you would like to add:**

Hi everyone: In this space please feel free to add

**12. DATA ELEMENTS:**

Staffing and Facilities:

|  |  |
| --- | --- |
| Total student FTE at institution | 7510.6 |
| Total number of librarians (FTE) | 5 plus the director |
| Total number of staff (FTE) | 10  Note: library staff are all part-time |
| To which union(s)s do library staff belong: | MCCC (FT librarians) AFSCME (PT library staff) |
| To which union does the most senior library leader belong: | MCCC Note: The Director of the Library is classified as “NUP”. |
| Official title of most senior library leader: | Director of the Library & Learning Commons |
| To whom does the most senior library leader report: | Director reports to a Dean  Note: Before June 2012, the Director reported to a Vice President/ Provost of Academic Affairs |
| Number of staff who report directly to the most senior library leader: | 17 |
| Building (s) square footage |  |
| Number of seats (or seats per FTE) | 301 seats |
| Does your library have a makerspace? | no |
| Does your library circulate laptops, iPads, or other educational technology? | no |

Systems/software used for:

|  |  |
| --- | --- |
| Discovery | no |
| ILS | iii |
| Institutional Repository | Digital Commons |
| Surveys/Assessment |  |
| Archives Management/Digital Collections | No, nothing currently |
| Other (e.g. springshare products, GOBI, etc) | Libguides |

In **FY 17,** did your library participate in:

Yes/No

|  |  |
| --- | --- |
| LibQual+ | yes |
| Ithaka S+R faculty/grad surveys | no |
| MISO | no |
| MINES for Libraries | yes |
| Other |  |

**13. Organizational Chart: Please attach or include an updated organizational chart with your report.**