

# Guide to the Faculty and Professional Associations Records

Bunker Hill Community College Archives  
N-318  
250 Rutherford Ave, Boston, MA 02129

## Collection Overview

**Title:** Faculty and Professional Associations

**Record Group Number:** RG010

**Creator:** BHCC Professional Association; BHCC Professional Association Executive Committee; BHCC Professional Association Grievance Committee; Faculty Association; Massachusetts Community College Council; Professional Affairs Committee; the Teaching and Learning Center/Institute

**Date:** 1973-2014

**Extent:** 1 box (0.209 linear feet)

**Language:** Materials are in English

## Administrative Information

**Access and Restriction Information:** This collection is open for research.

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### Preferred Citation:

[Item title/description here]. [Date here]. [Record Group here], Box #, Folder #.  
Faculty and Professional Associations records. Bunker Hill Community College Archives, Boston, Massachusetts.

## **Scope and Contents**

The Faculty and Professional Associations record group dates from 1973 to 2014, and it contains records from the various professional organizations that faculty and staff were involved in at Bunker Hill Community College. These organizations include the BHCC Professional Association, the Massachusetts Regional Community College Faculty Association, the Faculty Association, the Massachusetts Community College Council, Community Colleges for International Development, and others.

These organizations and associations would advocate for faculty rights, offer professional development opportunities, and aim to improve the quality of education at community colleges. Organizational activities are primarily documented through official communications within and between these organizations and other parties, with the BHCC Professional Association having the largest number of records. All the materials of this record group are in text-based formats like proposals, memos, publications, meeting minutes, and news articles.

## **Arrangement**

This collection is arranged into 12 series.

## **Collection Inventory**

### **Series 1: BHCC Professional Association (RG010.01)**

The first series consists of four folders. The BHCC Professional Association records date from 1973 to 1981, and they document the activities of the college's Professional Association and two of its committees. These records include materials from meetings, but the bulk of these items are communications between members of the association, the association and the college, and the association and the Massachusetts Community College Council. All the items in this series are textual formats like minutes, memos, and letters.

- Folder 1: BHCC Professional Association (1 of 2)
- Folder 2: BHCC Professional Association (2 of 2)
- Folder 3: BHCC Professional Association Executive Committee
- Folder 4: BHCC Professional Association Grievance Committee

**Series 2: Mass. Regional Community College Faculty Association (RG010.02)**

The second series includes one folder with a memo and the foundational documents of the Massachusetts Regional Community College Faculty Association, also called the Association and the MRCCFA. This document dates to 1972, and it contains information on the constitution, budget, membership, and leadership of the MRCCFA. The Association was created to help establish a professional network for Massachusetts community college faculty members, and the only prerequisite for membership was the payment of dues. The contents of this folder are all text-based documents.

- Folder 1: Mass Regional Community College Faculty Association

**Series 3: The Faculty Association (1974-1976) (RG010.03)**

The third series contains one folder with documents that date from 1974 to 1976. These records highlight the establishment of the Faculty Association at BHCC, called the Bunker Hill Community College Faculty Association, or the BHCCFA/the Association. The organization was created by faculty members at BHCC to encourage unity and professional development among faculty and to have a channel to advocate for faculty rights. All the materials in this folder are text-based documents, and they are largely memos.

- Folder 1: The Faculty Association (1974-1976)

**Series 4: Massachusetts Community College Council (MCCC) (1976) (RG010.04)**

The fourth series consists of one folder with records from 1976 related to the Massachusetts Community College Council (or the MCCC). The MCCC was created to serve the needs of the community colleges in Massachusetts by advocating for professional rights, assisting in policy creation to improve community college education, and by acting as a bargaining agent on behalf of all the MA community colleges. The records in this folder are all text-based formats, such as a memo, newsletter, constitution document, and bylaws document.

- Folder 1: MCCC (1976)

**Series 5: The Faculty Resource Room (1994) (RG010.05)**

The fifth series includes one folder with a report from 1994 about the proposed Faculty Resource Room. The Faculty Resource Room, abbreviated as the FRR, was proposed as an addition to the library that would serve as a space where faculty could go for technological support and resources. This room would provide

faculty and staff with internet access, the ability to search databases, and printing and scanning services.

- Folder 1: The Faculty Resource Room (1994)

#### **Series 6: Teaching and Learning Center (TLC) and Staff Training Committee (RG010.06)**

The sixth series contains one folder with documents from the Staff Training Committee in 1986 and the Teaching and Learning Center (TLC) in 2002, which were both related to faculty and staff professional development within the college. The Staff Training Committee planned programs and trainings for faculty and staff, with the document in this folder describing training sessions for professional and clerical staff about the college's purpose and working with students. The document for the Teaching and Learning Center highlights the move of the center to the C Building and reiterates its purpose of supporting professional growth through the improvement of teaching and learning at BHCC. Both documents in this folder are memos with attachments.

- Folder 1: Teaching and Learning Center (TLC) Staff Training Committee

#### **Series 7: Teaching and Learning Institute (TLI) (RG010.07)**

The seventh series consists of one folder with materials from the Teaching and Learning Institute (TLI). The TLI was a collaboration between faculty and staff to uphold and improve teaching standards and student development at BHCC through professional development, the creation of a resource center, and faculty exchanges. Both items in this folder are from 2014, with one being a transcript of a conversation between faculty about the institute and the other being a proposal for the creation of the institute. All materials are in textual formats.

- Folder 1: Teaching and Learning Institute (TLI)

#### **Series 8: Professional Affairs Committee (RG010.08)**

The eighth series includes one folder with records from 1975 and 1979. These records contain information on the Professional Affairs Committee—a committee at BHCC focused on creating opportunities for professional development and advocating for faculty and staff. Items in this folder are all text-based formats and include communications between the committee and the faculty of the college, summary information on the committee, and a proposal for faculty evaluations.

- Folder 1: Professional Affairs Committee

**Series 9: Other Organizations (RG010.09)**

The ninth series contains one folder and is a compilation of documents related to other organizations faculty were involved in. These records range from 1976 to 1996, and they are predominantly communications from the organizations to members. There are also informative documents, like booklets and membership lists. Some of the organizations represented include the New England Mathematical Association of Two-Year Colleges, the American Federation of State, County and Municipal Employees, and the Commonwealth of Massachusetts Community College Developmental Education Committee. All the records are in text-based formats.

- Folder 1: Other Organizations

**Series 10: Faculty Evaluations (RG010.10)**

The tenth series includes one folder with one item dated to 1983 and an undated item. These records provide information on faculty evaluations at BHCC in a memo between faculty members discussing the format of evaluations and a filled-out evaluation for a faculty member's course. The items in this folder are both in textual formats.

- Folder 1: Faculty Evaluations

**Series 11: Community Colleges for International Development (RG010.11)**

The eleventh series consists of one folder with records from the Community Colleges for International Development (CCID). CCID is an organization established in 1976 with the goal of fostering international perspectives and education initiatives in community colleges. The items in this series are from 1996 and 1997 and are largely communications between CCID and BHCC. Additionally, there is a copy of a CCID magazine. All records are in text-based formats, such as memos and publications.

- Folder 1: Community Colleges for International Development

**Series 12: RC-2020 (Global Community College Leadership Network) (RG010.12)**

The twelfth series includes one folder with an item dated from 2009. This series documents BHCC's involvement in the Global Community College Leadership Network (formerly known as RC-2020). This organization was founded with the purpose of connecting diverse community colleges and student populations across

the world. The document in this folder is a membership survey with BHCC's answers included.

- Folder 1: RC-2020 (Global Community College Leadership Network)

## **Related Finding Aids**